

Victoria Road Primary School Charging and Remissions Policy



Policy written by	School
Reviewed & Agreed by Governors	November 2023
Next Review	November 2024
Head teacher	Mrs Emma Roberts
Chair of Governors	Mrs Hilary Moss

Signed: Head teacher

Signed: Chair of Governors

Policy on Charging and Remissions

Rationale

The School Governing Body, like the Local Authority, is committed to the general principle of free education. The school has adopted the policy and guidelines of the Local Authority- the full copy of which is available in school.

The Governing Body recognises the valuable contribution that a wide range of activities, including school visits, residential experiences and clubs, can make towards all aspects of pupil's education. The Governing Body would accordingly wish to promote and provide as far as possible such activities as part of a broad and balanced curriculum for the benefit of pupils of the school.

All the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum

Voluntary contributions

When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children who with agreement with the Head Teacher, have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded, and the school provides this information on request.

The following is a list of additional activities, organised by the school, which may require voluntary contributions from parents. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to or by a theatre company; · Educational visits
- musical events.

Residential visits

If the school organises a residential visit in school time, or mainly in school time, which is to provide education directly related to the National Curriculum, we do not make any charge for this education. However, we do suggest a charge to cover the costs of travel and board and lodging (where parents are in receipt of certain benefits they may be exempt from this charge). Additional contributions may be requested for additional activities which are optional. If we cannot raise sufficient funding through these voluntary contributions, the visit may have to be cancelled, and that aspect of the curriculum would have to be covered in other ways.

Music tuition

There is no charge made for music teaching that is part of the National Curriculum. Charges may be made for additional music tuition provided by specialist teachers.

Swimming

The school organises swimming lessons for children in Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge for this activity. Currently, we do not ask for a voluntary contribution to cover the cost of transport. We inform parents when these lessons are to take place, and we seek the parents' written permission for their children to take part.

Particular care will be taken to ensure that children/adults with disabilities are given equality of opportunity within this policy

Monitoring and review

This policy is monitored by the governing body, and will be reviewed every three years, or earlier if necessary.